



सत्यमेव जयते

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भारत सरकार  
स्वास्थ्य एवं परिवार कल्याण मंत्रालय  
Government of India  
Ministry of Health & Family Welfare

केन्द्रीय स्वास्थ्य आसूचना ब्यूरो  
स्वास्थ्य सेवा महानिदेशालय  
निर्माण भवन नई दिल्ली-११०१०८  
Central Bureau of Health Intelligence  
Dte. General of Health Services  
Nirman Bhawan, New Delhi-110108  
No. Z-22025/03/2022-CBHI  
Dated: 20<sup>th</sup> December, 2022



WHO Collaboration Centre on Family of  
International Classifications (ICD-10, ICF & ICHI)

To,

The Additional MS & I/c  
MRD & TC  
Safdarjung Hospital, Ansari Nagar,  
New Delhi - 110029

Sub.: Intimation and offer to Join the Medical Record Technician (MRT)  
Training Course for One Year duration from 01.01.2023 to 30.06.2023 at  
Medical Record Department & Training Centre, Safdarjung Hospital, New  
Delhi.

Sir,

The undersigned is directed to convey the approval of Competent Authority for Selection of the candidates for Medical Record Technician (MRT) Training Course for six months duration from 01.01.2023 to 30.06.2023 at Medical Record Department & Training Centre, Safdarjung Hospital, Ansari Nagar, New Delhi as per list attached **as per list attached**.

2. The In-charge, Medical Record Department & Training Centre, Safdarjung Hospital, Ansari Nagar, New Delhi is requested to ensure the followings:

- The genuineness of the selected candidates before allowing them to join the Training Course. The Training Institution / Centre will be solely responsible for genuineness of the candidate.
- The Rules & Regulation and Terms & Conditions of the Training viz. Criteria of Minimum Attendance, Marks, Appearing / Reappearing in the Examination, Norms of Discipline to be maintained etc. and other relevant information, if any, may be brought to the notice of each and every trainee on the very first day of joining the Training Course. A statement in writing may also be obtained from the trainees to ensure that he / she has understood the same and will follow the same without fail.

Kindly acknowledge the receipt.

Yours faithfully,

(R.K. Sharma)

Assistant Director, CBHI



Copy for necessary action to:

1. The sponsoring Authority of all the selected Candidates (as per list attached) with a request that:
  - (a) The respective Sponsoring Authorities are requested to relieve the selected candidate(s) from their Hospital / Institute / Institution for the aforesaid Training Course within stipulated time, so that the candidate may be able to join the course in time. The selected candidates are required to Report to The In-charge, Medical Record Department & Training Centre, Safdarjung Hospital, Ansari Nagar, New Delhi, **on 01.01.2023 at 9:30 AM** positively, but in any case, not later than **07.01.2023**. The candidate(s) reporting after **07.01.2023 will not be allowed to join the Training Course.**
  - (b) Sponsoring Authorities are also requested to clearly mention in the relieving order of the candidate, if any TA / DA paid in advance to the candidate. Further, the services of the Trained Candidate may please be appropriately utilized on completion of the aforesaid Training for efficient functioning of the Medical Record Department / System of your Organisation.
2. All the selected Candidates (as per list attached) are informed that:
  - (a) The out station selected candidates are entitled for Daily Allowance (up to 180 days only during the entire training period) as per Government of India Rules and they are also entitle for *to & fro* Travelling Allowance as per their entitlement for the above Training as per Government of India Rules.
  - (b) The selected Candidates are requested to report to the In-charge, Medical Record Department & Training Centre, Safdarjung Hospital, Ansari Nagar, New Delhi - (Tel. No. 011-26707253, 26165060, E-mail: mrtsjh@yahoo.com) on 01.01.2023 at 09:30 hrs. along with (i) the original relieving order from the sponsoring organization / Institution, (ii) an authenticate Last Pay Certificate and (iii) Good Conduct / Character Certificate with respect to your official deputation to undergo the above said training course.
  - (c) Selected Candidates, may note that in case any of the personal information provided by candidate is found to be incorrect and / or the performance during the training period is found unsatisfactory, the Candidature may be terminated at any time and the candidate will be liable to refund the entire amount received during the course of training towards TA & DA and other expenditure incurred on the said training. Leaving the training course without completion of the training may invite disciplinary action and imposing of penalty besides recovering the entire amount received by him / her towards TA & DA. The Candidates are expected to strictly follow the Rules and Regulations and terms and conditions relating to this training course as will be enumerated by the In-charge of the training centre the time of joining the course

Copy for information to:

1. PSO to DGHS, Nirman Bhawan, New Delhi-110108
2. DDG & Director, CBHI, Nirman Bhawan, New Delhi-110108
3. The Medical Superintendent, VMMC & Safdarjung Hospital, New Delhi.

  
(R.K. Sharma)

Assistant Director, CBHI



**List of selected applicants for MRT Training Course commencing from 01.01.2023 at Safdarjung Hospital, New Delhi**

S. No.	Name Designation and Office Address	Name and Designation and address of Sponsoring Authority	Govt. / Non Govt.	Eligible for TA / DA
1.	Ningombam Mekesh Singh Office Assistant cum Computer Operator, Kamphasom, Ukhrul, Manipur - 795004	Dr KH Sasheekumar Mangang, Director of Health Services Lamphalpat, Imphal 795004, Manipur	Govt.	Yes
2.	Megha Sharma AMRT, MRD, Sanjeevani Vyas Hospital Anusandhan Kendra, Jhalawar, Rajasthan - 325001	Dr G. S. Chauhan Medical Superintendent Sanjeevani Vyas Hospital Anusandhan Kendra Jhalawar, Rajasthan - 325001	Non-Govt.	Yes
3.	Prashant Chauhan Data Entry Operator, MRD, Regency Hospital, Govind Nagar Kanpur, Uttar Pradesh - 208006	Dr Vikas Bhargava, Centre Head Regency Hospital, 16-17 Block, Govind Nagar Kanpur, Uttar Pradesh 208006	Non-Govt.	Yes
4.	Jai Singh Meena MTS, Medical Officer, Transport Department, ABVIMS & Dr. RML Hospital, New Delhi	The Director & Medical Superintendent, ABVIMS & Dr. RML Hospital, New Delhi - 110001	Govt.	No
5.	Lalramnghaka MRC, Medical Officer, Aizawl Hospital & Research Centre, Khatla, Aizawl, Mizoram 796001	The Managing Director, Aizawl Hospital & Research Centre, E-2, Peter Street, Khatla, Aizawl, Mizoram - 796001	Non-Govt.	Yes
6.	S. Prabha Statistician, Incharge MRD, Dr. Bhimrao Ambedkar Memorial Hospital, Jail Road, Opp. Central Jail, Moudhapara, Raipur, Chhattisgarh - 492001	The Joint Director cum Superintendent, Dr. Bhimrao Ambedkar Memorial Hospital, Jail Road, Opp. Central Jail, Moudhapara, Raipur, Chhattisgarh - 492001	Govt.	Yes
7.	Rahul Record Clerk, Medical Record Department, North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Shillong, Meghalaya- 793018	The Deputy Financial Adviser, North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Shilong, Meghalaya -793018	Govt.	Yes

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8.	Pooja Nursing Attendant, MRD&TC, S J Hospital, New Delhi	The Proprietor, Sai Communication, 432, 2nd Floor, Sant Nagar, East of Kailash, New Delhi - 110065	Non-Govt.	Yes
9.	Rahul Kumar Yadav Ward Boy (N/A), Swastika Hospital, Behind Bunai Vidhyalay, Saadatpura, Mau, Uttar Pradesh 275101	The Medical Superintendent , Swastika Hospital, Behind Bunai Vidhyalay, Saadatpura, Mau, Uttar Pradesh 275101	Non-Govt.	Yes
10.	Raju Yadav Ward Boy (N / A) Swastika Hospital, Behind Bunai Vidhyalay, Saadatpura, Mau, Uttar Pradesh 275101	The Medical Superintendent , Swastika Hospital, Behind Bunai Vidhyalay, Saadatpura, Mau, Uttar Pradesh 275101	Non-Govt.	Yes
11.	Chamba Yangchan Medical Record Technician, MRD, SNM Hospital, Leh, Ladakh - 194101	Tsewang Chorol Medical Superintendent Sonam Norbo Memorial Hospital Leh, Ladakh - 194101	Govt.	Yes
12.	Reena Kour Medical Record Clerk, MRD, Utthan Shambhunath Hospital, Jhalwa, Prayagraj, Uttar Pradesh 211015	The Admin Officer, Utthan Shambhunath Hospital, Jhalwa, Prayagraj, Uttar Pradesh 211015	Non-Govt.	Yes
13.	Rupesh Dalal Plaster Cutter Technician, Skylife Multi Speciality Hospital, Samaypur Badli, Delhi - 110042	The Medical Superintendent, Skylife Multispeciality Hospital, Samaypur Badli Metro Station, Delhi - 110042	Non-Govt.	Yes
14.	Parveen Kumar Nursing Attendant, Department of Surgery, ABVIMS & Dr. RML Hospital, New Delhi	The Director & Medical Superintendent, ABVIMS & Dr. RML Hospital, New Delhi - 110001	Govt.	No
15.	Buddha Lal Meena Nursing Attendant, ABVIMS & Dr. RML Hospital, New Delhi	The Director & Medical Superintendent, ABVIMS & Dr. RML Hospital, New Delhi - 110001	Govt.	No